



# Application for Admission

Westfield Technical Academy (WTA) admits students and makes available to them its advantages, privileges, and course of study without regard to race, color, sex, religion, national origin, sexual orientation, disability, home status, or gender identity.

WTA has a published admission policy. A copy may be obtained from the WTA office. The policy gives the admission criteria, as well as a description of the entire admission process.

**Option 1:** All applicants that will be applying as eighth grade students must submit this application and the following information: the applicant's grade transcript, attendance record, and discipline/conduct record from seventh grade and the first half of eighth grade. All applicants must also submit a Counselor Recommendation Form.

**Option 2:** All Applicants in ninth grade or higher must submit this application and the following information: the applicant's grade transcript, attendance record, and discipline/conduct record from their last two completed school years. All applicants must also submit an enclosed Counselor Recommendation Form.

Applicants must provide WTA with a guidance recommendation form from their current school counselor. This form is located on the back page. Students are also required to have an interview with WTA admissions personnel.

## Applicant Section

Applicant Name

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Home Address/ Number and Street \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone # \_\_\_\_\_

Current/Last School \_\_\_\_\_ Grade Applying For \_\_\_\_\_

Current/Last Counselor's Name \_\_\_\_\_

SASID# \_\_\_\_\_

Date of Birth \_\_\_\_\_

## Parent/Guardian Name

Parent/Guardian Name

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Home Address/Number and Street \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_

Home Email \_\_\_\_\_ Work Email \_\_\_\_\_

## Guidance Counselor Section

Please submit the transcripts of grades, attendance, and discipline/conduct as required by Westfield Technical Academy's Admissions Policy. In addition complete the Guidance Recommendation form on the back page.

Name of Guidance Counselor \_\_\_\_\_

I will submit the required information by the due date. Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please explain on the back of this application.

## Signature Section

The statements and information furnished by the undersigned in this application form are true and complete.

The undersigned applicant's parent(s)/guardian(s), give permission for representatives of the sending school to release the records of grades, attendance, and conduct/discipline to the Westfield Technical Academy's office for the purpose of admission.

Our signatures certify that we have read and agree with the above statements.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of Current Guidance Counselor \_\_\_\_\_ Date \_\_\_\_\_

## Voluntary Information Section

The information in this section is not required for admission and is entirely voluntary. Information submitted voluntarily by the applicant will not effect the applicant's admission to the school. The information, if supplied, will be used for monitoring equal educational opportunities in the school district. In addition, note that applicants with disabilities may voluntarily self-identify for the purpose of requesting reasonable accommodations during the entire application and admission process. Applicants who are English language learners or limited English proficient may voluntarily self-identify for the purpose of receiving interpretive services during the entire application and admission process.

Gender: \_\_\_\_\_ Female \_\_\_\_\_ Male

Applicant with a disability. \_\_\_\_\_ Yes. If yes, do you need accommodations during the application for admission process? \_\_\_\_\_ Yes. If yes, please describe the accommodations needed on the back of this application.

Is the applicant an English language learner or limited English proficient? \_\_\_\_\_ Yes.

If yes, do you need language assistance during the application for admission process? \_\_\_\_\_ Yes.

If yes, please describe the assistance needed on the back of this application.

# GUIDANCE COUNSELOR RECOMMENDATION FORM FOR WESTFIELD TECHNICAL ACADEMY

Directions to Guidance Counselor: This form will be used by each guidance counselor for each applicant for admission to Westfield Technical Academy in order to help determine which applicants will benefit from a Technical Education at WTA per the WTA Admissions Policy.

1. In your opinion, what level of benefit do you believe that the applicant will receive from a technical education at WTA? Strong Benefit \_\_\_\_ (4), Above Average Benefit \_\_\_\_ (3), Average Benefit \_\_\_\_ (2), Below Average Benefit \_\_\_\_ (1), Little Benefit (No Benefit) \_\_\_\_ (0).

Comment:

2. In your opinion what level of interest do you believe that the applicant has for at least one major shop at WTA? Strong Interest \_\_\_\_ (4), Above Average Interest \_\_\_\_ (3), Average Interest \_\_\_\_ (2), Below Average Interest \_\_\_\_ (1), Poor Interest ( No Interest) \_\_\_\_ (0).

Comments:

3. In your opinion, what level of alignment is there between the applicant's career goals and the technical education he/she would receive at WTA? Strong Alignment \_\_\_\_ (4), Above Average Alignment \_\_\_\_ (3), Average Alignment \_\_\_\_ (2), Below Average Alignment \_\_\_\_ (1), No Alignment \_\_\_\_ (0).

Comments:

4. In your opinion how supportive are the applicant's parent/guardians about the applicant attending WTA? Strong Support \_\_\_\_ (4), Above Average Support \_\_\_\_ (3), Average Support \_\_\_\_ (2), Below Average Support \_\_\_\_ (1), Poor Support ( No Support ) \_\_\_\_ (0).

Comments:

5. In your opinion, how motivated is the applicant to do school work including academics and shop? Strong Motivation \_\_\_\_ (4), Above Average Motivation \_\_\_\_ (3), Average Motivation \_\_\_\_ (2), Below Average Motivation \_\_\_\_ (1), Poor Motivation ( No Motivation) \_\_\_\_ (0).

Comments:

Applicant's Name \_\_\_\_\_ Sending School: \_\_\_\_\_

Total Points: \_\_\_\_ (20 max) Sending School Personnel Name: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE RETURN WITH STUDENT OR MAIL OR FAX TO:  
WESTFIELD TECHNICAL ACADEMY  
33 SMITH AVENUE  
WESTFIELD, MA 01085  
FAX : (413) 572-6542